



# Scholarship Information

## *The St. John's Foundation Scholarship Fund*

This fund is made available through the generosity of donors to the St. John's Foundation. The Foundation commends and wishes to financially support those St. John's staff members and their dependents who commit themselves to personal and career growth. The support is intended for educational opportunities that benefit future career advancement of the recipient.

### Available Scholarships

- **5 @ \$1,500 (per semester) - St. John's Lutheran Ministries Foundation Scholarships.** These will be awarded to benefit eligible employees (working 24-40 hours per week) of St. John's, Mission Ridge or Vista who have been employed for a minimum of one year and are in good standing within their department.
- **1 @ \$1,500 (per semester) - The Harry and Alta Mae Wardell Scholarship Fund for Academic Excellence.** This will be awarded to a benefit eligible employee or the dependent of an employee who meets the criteria, who has worked at St. John's, Mission Ridge or Vista for a minimum of one year and is in good standing within their department. **The applicant must be planning to major in Education or Healthcare. All staff are eligible but priority will be given to high school seniors.**

### Scholarship Distribution

- Scholarships will be distributed directly to the University, College or institution they are currently attending.
- Recipients must be enrolled and/or accepted in to their program of study.
- Applicants must demonstrate a GPA of 2.75 or higher.

### Recipient Selection

- The Scholarship Committee will review applications and determine the most qualified recipients.
- Funds are limited. Meeting eligibility requirements does not guarantee that an applicant will receive a scholarship.
- Recipients will be notified of acceptance in writing.
- Finalists may be asked to come to an in-person interview with the Scholarship Committee.
- Recipients must send an acknowledgment or thank you to the appropriate fund administrator upon notification of the scholarship.
- Recipients of scholarships will be publicized within the Board of Directors, Billings Gazette, St. John's newsletter and with appropriate donors.

### Application Instructions

Please submit the following items in ONE package:

1. Scholarship application filled out completely and accurately.
2. An unofficial copy of your most recent transcript.
3. High School Senior: Proof of acceptance into a post-secondary institution of higher education. If you do not have proof of acceptance at the time of application, disbursement of any funds awarded will be contingent upon receipt of a letter of acceptance from the school.

4. Three completed recommendation forms:

- **Each applicant must submit 3 letters of recommendation addressing the following: relationship to applicant, length of time known, how has the applicant shown an interest in their desired field of study and any other relevant information for the committee to consider. Please limit to 300 words.**

**Recommendation letters must be sent to the Foundation Office at [kleone@sjlm.org](mailto:kleone@sjlm.org) or via fax at (406) 655-7729.**



St. John's Lutheran Ministries  
 2429 Mission Way  
 Billings, MT 59102  
 406-655-5390

## Foundation Scholarship Application

Name: First/Middle/Last	E-mail Address (required)
Address	City/State/Zip
Permanent Phone#	Cell Phone #

Please select the scholarship(s) for which you would like to be considered.

- St. John's Foundation Scholarship, \$1,500 Award**  
(See criteria in scholarship information)
- Harry and Alta Mae Wardell Scholarship Fund for Academic Excellence, \$1,500 Award**  
(See criteria in scholarship information)

Type of school currently enrolled in (check one):

- Four Year College or University
- Two Year Junior or Community College
- Vocational/Technical school
- Other (please describe)

**HIGH SCHOOL** \_\_\_\_\_

Name/City/State/	Date of Graduation	GPA

### COLLEGE

Currently a post-secondary student? Yes  No

Current GPA \_\_\_\_\_

Expected Graduation Date \_\_\_\_\_

Name/Address	Major/Field of Study	Yrs. Attended - Dates

**EMPLOYMENT HISTORY**

Employer/City/State	Position/Supervisor/Dept.	Dates

**ACTIVITIES**

(List volunteer or extracurricular activities in which you have participated)

Activity/Position	Organization	Dates of Participation

**AWARDS**

(List the most important awards or honors received for scholastic or other achievements)

Award/Honor	Date Achieved

**How will your college education be financed?**

Source (Self, Family, Grants, Scholarships, Financial Aid, Other)	Amount

**Scholarships, grants and/or financial aid received from other sources for the 2013-2014 school year.**

Name of Scholarship/Grant/Financial Aid	Amount

## ESSAY

On a separate page, please complete a 300-word essay addressing the following questions:

1. What are your short and long term career goals?
2. What attributes do you have that demonstrate why you should receive this scholarship?
3. Describe a situation in which you have experienced the mission at St. John's?
4. What do you enjoy most about working at St. John's?

## RECOMMENDATIONS

Three letters of recommendation are required from individuals who are familiar with you, such as a teacher, counselor, employer, etc. Recommendation letters must be sent to the Foundation Office at [kleone@sjlm.org](mailto:kleone@sjlm.org) or via fax at (406) 655-7729. *Recommendations from family members will not be accepted.*

**I certify that the information provided is complete and accurate to the best of my knowledge.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Checklist:

- Completed, legible and signed application
- Essay
- 3 Letters of Recommendation
- Proof of acceptance to institution (for high school seniors only)
- Transcript

**Send or deliver completed package to:**  
St. John's Lutheran Ministries Foundation  
Attn: Scholarships  
2429 Mission Way  
Billings, MT 59102

**Applications must be received in the Foundation Office by October 1, 2013.  
Late or incomplete applications will NOT be considered.**