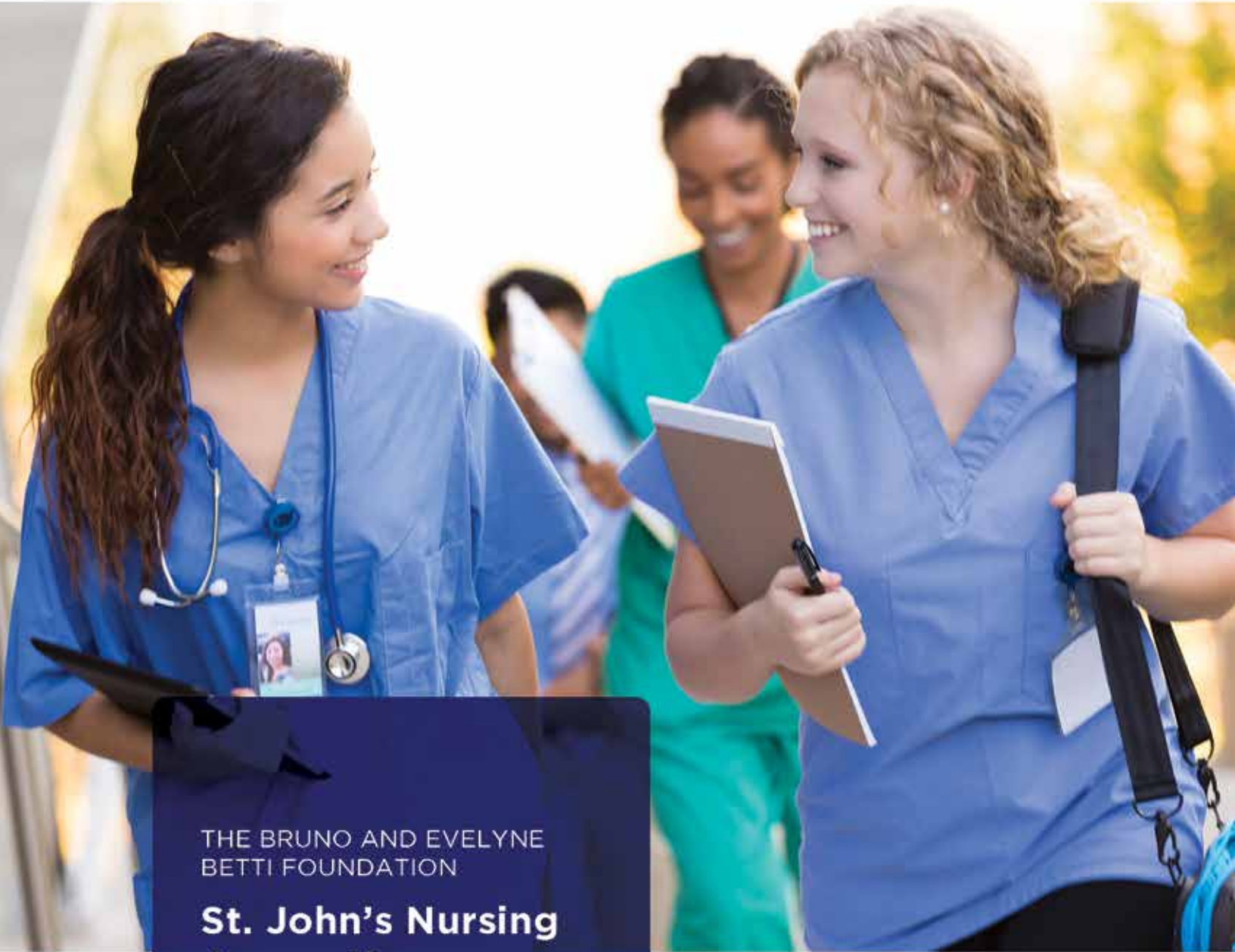




**St. John's United**



THE BRUNO AND EVELYNE  
BETTI FOUNDATION

**St. John's Nursing  
Apprentice  
Fellowship**



## PURPOSE

St. John's United Nursing Apprenticeship Fellowship is a program designed to provide tuition assistance and career applicable employment while nursing students pursue their LPN or RN degrees.

## WHAT IS A SJU APPRENTICE FELLOW?

SJU Nursing Apprenticeship Fellows are exceptional students pre-selected to demonstrate that they have a high likelihood to become nurses. There are generally four fellowships awarded each year. An Apprenticeship Fellow is offered practical paid experience at St. John's as a Certified Nursing Assistant while pursuing a nursing degree.

## FELLOWS MUST...

- Be a full-time Billings junior or senior high school student or a college student enrolled with at least six credits at Montana State University – Billings (MSUB) or Miles Community College (MCC).
- (If in college) show proof of enrollment and be accepted as a nursing student at MSU, MSUB, or Miles Community College within 18 months of being accepted as a Fellow.
- Be or become an employee of St. John's United in good standing.
- Commit to at least 540 hours of annual paid practical experience, but may not work more than five shifts per week.
- Complete and accept the FAFSA (Free Application for Federal Student Aid) each academic year.
- Complete the educational institution's common application for scholarships, if applicable.
- Accept all non-loan related financial aid offers from school.
- Must maintain grades of C or better in all classes and maintain an average of a 3.0 grade point average.

*Fellows are responsible for Fees, Books, and Living expenses.*

## APPLICANT APPRENTICE FELLOWS

- Applicant Apprentice Fellows must complete a SJU Fellowship application and essay by February 1st.
- Selected applicants will interview with the Apprentice Fellowship Selection Committee.

## APPRENTICE FELLOWSHIP AWARD

- Apprentice Fellows will receive six (6) tuition points for every practical hour worked at SJU as a Certified Nursing Assistant, not to exceed 8,000 points per year.
  - Tuition Points:
    - An Apprentice Fellow's accumulated points may be redeemed if the following occurs, documented by a validated tuition credit check list.
      - Submission of FAFSA for the tuition applicable year.
      - Provide a copy of financial award letter.
      - Acceptance of all non-loan financial aid.
      - Accepted into nursing program or enrolled in pre-requisite courses.
      - Maintain academic performance and minimum requirements.
      - Currently employed in good standing.
      - Worked a minimum of 540 hours in past 365 days since date of acceptance.
    - Points converted (1 point = \$1.00) will be paid directly to the students' school of higher education for current balance minus non-tuition charges (room, board, fees, books, etc.)
    - Unused tuition points may roll over for one year.
  - After Graduation:
    - After academic requirements are completed, points stop accumulating. Apprentice Fellows, in good employment standing, however, may continue to work as a CNA, if not yet licensed as a nurse.
  - After Nursing Licensure: Apprentice Fellowship and employment ends. There are no further requirements by St. John's.
    - Apprentice Fellows may apply for any available position at St. John's for which they are qualified to work.
    - Employed Licensed Graduate Fellows may choose to use any unused points to apply toward the pursuit of an LPN to RN or an RN to BSN. This declaration must be within one year of initial graduation.
- OR**
- Employed Licensed Graduate Fellows may redeem unused points to pay school loan (minimum) payments for no longer than 24 months from licensure or when points are exhausted, whichever comes first.

*Unused points will not be paid out as regular wages or bonuses to Apprentice Fellows.*

## APPLICANT INFORMATION

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Current School \_\_\_\_\_

Current Grade or Year in College \_\_\_\_\_ Current Year GPA \_\_\_\_\_

Anticipated Graduation Date \_\_\_\_\_

### GUARDIAN

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

### ADDITIONAL GUARDIAN

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

### APPLICATION ESSAY:

In no more than one page, describe why you desire to be a St. John's Nursing Apprentice Fellow.

Also please submit:

- One Academic letter of recommendation
- One unrelated family letter of recommendation
- School Transcript

Please attach this application along with your one page essay to:

St. John's United  
Human Resources  
St. John's United  
3940 Rimrock Road  
Billings, MT 59102